

# APPENDIX 4-E

## Classroom Observation Form



# Classroom Observation Form

## Observation Details

Teacher Name: [Click here to enter text]

Observed by: [Click here to enter text]

Course Name: [Click here to enter text] Course Number: MEJO [###.###]

Observation Date: [mm/dd/yyyy] Obs. Start Time: [##:##am/pm] Obs. End Time: [##:##am/pm]

Room (Location): [CA ###] Number of Students Present: [Enter number here]

Date of Follow-up Discussion: [mm/dd/yyyy] In person? Phone? [in person/phone]

## Observation Notes

Context	
Primary teaching method(s) observed:	<u>[Click here to enter text]</u>
Elements in physical surroundings that might affect teaching/learning in this room:	<u>[Click here to enter text]</u>
Other notes:	<u>[If no additions, leave blank]</u>

Structure and goals	
Evidence of the teacher's planning and organization:	<u>[Click here to enter text]</u>
Integration of instructional elements (e.g., online materials, handouts, videos):	<u>[Click here to enter text]</u>
Use of class time:	<u>[Click here to enter text]</u>
Other notes:	<u>[If no additions, leave blank]</u>

Subject matter	
Depth and breadth of the material (e.g., appropriate to the course/students):	<u>[Click here to enter text]</u>
Demonstration of mastery of the material:	<u>[Click here to enter text]</u>
Incorporation of recent developments, news/issues, and/or knowledge:	<u>[Click here to enter text]</u>
Other notes:	<u>[If no additions, leave blank]</u>

<b>Teaching behaviors</b>	
Engagement of students (e.g., interaction, eye contact, moving through classroom):	[Click here to enter text]
Delivery style (e.g., speed of speaking, repetition, use of examples, terminology):	[Click here to enter text]
Demeanor and mannerisms (e.g., distracting? enthusiastic?):	[Click here to enter text]
Classroom management (e.g., facilitating discussion, difficult questions, using equipment):	[Click here to enter text]
Other notes:	[If no additions, leave blank]

<b>Teacher-student rapport</b>	
Did the teacher demonstrate fair and equitable concern for students?:	[Click here to enter text]
Did students seem receptive to the teacher and/or the teacher's presentation?:	[Click here to enter text]
Other notes:	[If no additions, leave blank]

### Additional Notes and/or Teacher's Response

[Click here to enter text]