




# CORDELIA McKELVY

## VOLUNTEER


### — CONTACT —

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(337) 326-1981 

Raleigh, NC 

### — EDUCATION —

Wake STEM Early College High School   
GPA: 4.0 • Raleigh, NC

#### Extracurricular Activities

Wake STEM Student Council  
Former Freshman Class President  
Current Executive Secretary

Raleigh Youth Council (RYC)  
Community Service Chair

Cecilia Rawlins Fund (CRF)  
Founding Junior Board Member

Students Offering Support (SOS)  
Sophomore Liaison

Health Oriented Students of America  
(HOSA) Participant

### — SKILLS —

★★★★★

Delegating Tasks • Oral Presentations  
Meeting Facilitation • Note-Taking

★★★★★

Data Entry • Literature Reviews  
Transcription

★★★

Beginner Spanish • Beginner Python

### OBJECTIVE

I care about helping others, and I want to take advantage of opportunities to learn, grow, and connect marginalized groups to helpful resources. Specifically, I want to learn more about how people make sense of their problems and how to organize these observations into solutions that can create more supports for young people.

### EXPERIENCE

#### DATA ENTRY RESEARCH INTERN

*Exit Opioids, Raleigh, NC • Jan 2020 – May 2020*

- ❖ Researched and entered information about 582 treatment and service centers into a searchable database
- ❖ Guided runners at the inaugural 5K fundraising marathon
- ❖ Networked with 19 healthcare professionals at a monthly event and followed up with emails to recruit potential partners
- ❖ Contacted 212 local health organizations to recruit sponsors for the inaugural fundraising gala
- ❖ Drafted newsletter templates and mail merges through Mail Chimp to 47 centers in Kentucky

#### STUDENT COUNCIL LEADER

*Raleigh, NC • Aug 2019 – Present*

- ❖ Scheduled and presided over 16 biweekly Freshman Student Council meetings
- ❖ Coordinated 4 brainstorming sessions with Council members
- ❖ Facilitated an intra-Council team-building activity
- ❖ Organized logistics of 2 school events

#### ACTIVIST

*Raleigh, NC • Aug 2016 – Present*

- ❖ Sent over 6,500 texts and made over 500 calls to Latinx voters through Poder NC Action to educate people about absentee voting during the pandemic
- ❖ Registered and informed voters at Raleigh events through YouCanVote
- ❖ Organized Moore Square Middle School's Walkout for Gun Reform on National Walkout Day
- ❖ Marched in Women's March, HK on J, Raleigh March for Our Lives, Advocacy Day, Global Climate Strike, March for Science, NC Teacher Rally, and BLM protests