

JORDAN THOMAS

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PROFILE

As a research assistant, I have an extensive knowledge of psychology and neuroscience with a particular interest in topics related to child development, diversity and inclusion, and attitude change. For the past year, I have conducted research for grants and manuscripts including data capture, synthesis, analysis, interpretation, and dissemination.

EDUCATION

MAY 2019

B.A. PSYCHOLOGY, THE UNIVERSITY OF NORTH CAROLINA AT CHAPEL HILL

Minored in Neuroscience and Spanish | Graduated with over a 3.5 cumulative GPA and over 300 public service hours | Served as Executive Assistant to the choir of the Black Student Movement

NOVEMBER 2019

CITI CERTIFICATION IN HUMAN SUBJECTS RESEARCH

Community-Engaged Research | Researching Vulnerable Populations

HIPAA PRIVACY & SECURITY CERTIFICATION

COMPLIANCE CERTIFICATION

DATA INTEGRITY & SECURITY CERTIFICATION

CONFLICT OF INTEREST CERTIFICATION

IT SECURITY CERTIFICATION

RESEARCH EXPERIENCE

NOV 2019 – PRESENT

SOCIAL/CLINICAL RESEARCH ASSISTANT, UNC CHAPEL HILL

FPG CHILD DEVELOPMENT INSTITUTE

- Research and Policy Division
 - Build personal website using WordPress
 - Generate a cohesive brand and logo using Procreate and Canva
 - Conduct literature reviews and create organized EndNote libraries
 - Analyze statistical data using STATA
 - Create surveys using REDCap
 - Maintain calendar and track manuscript deliverables
 - Schedule meetings, wrote minutes, maintained correspondence with attendees on actions
- Carolina Consortium on Human Development
 - Generate and disseminate complex Qualtrics surveys
 - Analyze and input data from Qualtrics for grant
 - Organize the productivity aspect of a T32 training grant renewal
 - Schedule travel arrangements for consortium seminar speakers
 - Maintain consortium fellows' budgets and program documents
 - Systematize organization of consortium archives and records

SKILLS

- **GRANT WRITING:** Identification, Checklist Planning, Task Management, Literature Reviews, Topical Writing
- **STATISTICS:** Data coding and analysis with STATA and SPSS
- **SURVEYS:** Data capture and visualization using Qualtrics and Tableau
- **DATA:** Entry and management with REDCAP and Excel
- **VISUALIZATION:** Build and design with Canva, Procreate, Photoshop, WordPress (HTML) and PowerPoint
- **HUMAN RESEARCH:** Study recruitment and observation

LANGUAGES

- Spanish (Intermediate)

SEP 2019 – NOV 2019 (SEASONAL EMPLOYMENT)

RESEARCH INTERN, DUKE UNIVERSITY

DEPT OF PSYCHIATRY & BEHAVIORAL SCIENCES

- Conducted literature reviews and create EndNote libraries
- Dynamically visualized and disseminated academic data for public audiences using Tableau and Canva
- Analyzed statistical data using STATA
- Contributed to writing of grant applications
- Maintained calendar and track manuscript deliverables
- Scheduled meetings, wrote minutes, maintained correspondence with attendees on actions

JAN 2019 – AUG 2019

RESEARCH ASSISTANT, THE UNIVERSITY OF NORTH CAROLINA AT CHAPEL HILL

- Designed and implemented a study using empirical evidence that increased cold water usage by over 20%
- Generated participant surveys and manipulation checks using Qualtrics
- Critically analyzed data from participant surveys,
- Presented data to over 20 psychology and environmental public health faculty
- Wrote and edited components of the manuscript

EXPERIENTIAL AND PROFESSIONAL TRAININGS

- Continuing education trainings at Duke University as a clinical research specialist conducting human subject research
- Leadership training in Organizing and Outreach with Durham for All
- Teacher's Assistant with ISLA, a Spanish-immersion Saturday school
- Volunteer with El Futuro, a mental health clinic that offers services to the Latino community
- Community health worker with Global Brigades in Nicaragua working with physicians in a rural town clinic

AWARDS

- Dean's List Student
- Renwick Academic Achievement Award Recipient
- Buckley Public Service Scholar

**REFERNCES BELOW
MORE AVAILABLE UPON REQUEST**

CURRENT RESEARCH SUPERVISOR

Sherika Hill, PhD MHA
Research and Policy Liaison
UNC-CH Frank Porter Graham Child Development
Institute
919-308-1737 direct line
snhill@live.unc.edu

PREVIOUS RESEARCH SUPERVISOR

Cathi Propper, PhD
Adjunct Assistant Professor, UNC Chapel Hill
Co-Director, Carolina Consortium of Human
Development
Department of Psychology
propper@email.unc.edu